

Kanaka Creek PAC Minutes
Wednesday, July 10, 2019
7:00 PM

1. Welcome and Introductions

Introductions of the Current Executives - Co-Chair: Alexis Playdon & Kristy Wyllie; Treasurer: Amanda Maliwat; Hot Lunch Coordinator: Anthea Publow; Fundraising Co-ordinator: Amanda Griffin & Danielle Miller; DPAC Reps: Marlene McCaffrey & Eva Mentz-van Gunsteren; Secretary: Christine Calvert

Attendees: Chad Raible, Jennifer Furhman, Dawn Flanagan, Gary Griffin, Heather Lambert, Angela Downey, Erika Michel, Kelsey Crompton, Casey Savoie, Ashley Binns, Sarah Mandoli, Erin Workman, Kristin Vaccari, Jackolynn Wright, Chris Sandve, Kelly Tainton

2. AGM

Call to order: 6:59pm – Heather Lambert

Explained the positions that were up for election and what the roles are accountable for, and the process for election. Voting went as follows:

- **Chair** – Amanda Maliwat was the only nominee. All were in favour.
- **Vice Chair** – Amanda Griffin was the only nominee. All were in favour.
- **Secretary** – Christine Calvert was the only nominee, although Eva Mentz-van Gunsteren was also interested. It was discussed and we will trial a new version of the role this year. We were planning to add more Communications accountabilities to the Secretary role, which would have made it harder for 1 person. Eva will take on Communications and Christine was the nominee for Secretary. All were in favour.
- **Treasurer** – Kelly Tainton and Danielle Miller were nominees. Voting happened: 12 (Kelly) and 7 (Danielle). Kelly Tainton was voted in.
- **Fundraising Coordinator:** Ashley Binns was the only nominee. All were in favour.
- **DPAC Reps (2 positions):** Marlene McCaffrey and Chris Sandve were the nominees. All were in favour of both.
- **Hot Lunch Coordinator** – Anthea Publow was the only nominee. This is not a formal Executive position, but all were in favour of her taking this on. A sub-committee of volunteers formed (named themselves the Squad) and they committed to helping organize and run the hot lunches as well as the monthly popcorn days. Squad members are: Kelsey Crompton, Casey Savoie, Ashley Binns, Sarah Mandoli, Erin Workman, Chris Sandve.
- **Members at Large:** Alexis Playdon, Kristy Wyllie, Kelsey Crompton, Casey Savoie, Sarah Mandoli, Jackolynn Wright

3. Approval of Minutes June 12, 2019

Motion: Amanda Maliwat
2nd: Amanda Griffin

4. Approval of Agenda July 10, 2019

Motion: Marlene McCaffrey
2nd: Amanda Maliwat

5. Reports

5.1. Chair's Report: Alexis Playdon

- A staff member asked if we used a vendor for spirit wear as they have a family member who has their own company. We discussed and agreed to use them as that is the one we have used in the past as well.

5.2. Principal's Report: Chad Raible

- With the new school opening up in Albion, we are losing 49 students. This has us toggling between having 23 or 24 divisions. Staff changes partially as a result of this. We have 5 teachers leaving (Mr. Mitchell, Ms. MacInnes, Ms. Mah, Ms. Sylte, Ms. Mantel) and 1 administrator (Ms. Fuhrman).
- Thank you to PAC for supporting having Michael Mitchell back for Canada Day assembly. Kids loved it.
- Our grade 3 students had a Canada Fair.
- Our Volunteer Tea was another great success – approximately 80 attended.
- The Staff are very appreciative of the Staff Appreciation lunch which PAC hosted today.
- Primary students had K fun days.
- Our grade 7s were at THSS for classes in robotics, coding, metal and wood
- Many classes doing drama instruction
- Lots of field trips happening/happened – Timberline, spray parks, Playland, kayaking, etc.

5.3. Treasurer: Amanda Maliwat

- General account - \$27,266.86
- Gaming account – no change - \$8,345.47
- July popcorn day - \$101 cash on top of the pre-paid orders. Annual sales for Popcorn Day this year were \$3,056.85 so our profit was \$2,340.86
- Cookbooks - \$406.02 profit
- Hot Lunch:
 - Most profitable:
 - Little Caesar's - \$709.92 profit (most profitable this year)
 - Boston Pizza - \$652.46 profit
 - Hot Dog Day - \$420.58
 - Least profitable:
 - Mexican - \$129
 - Brownie's - \$115-ish (they over-charged us so issuing refund)
- Fundraising profits this year were \$17,880.88 plus Hot Lunch profits were \$3,727.27. Total profit was \$21,608.15
- Still to come: Used Book Sale and the invoice for the painted basketball court
- Treasurer suggested we use some of our balance to pay for a bigger item that the teachers requested this year – a new iPad cart with iPads (30). Estimated cost ~\$17,000. Discussed the other items that teachers asked for and if there was anything else we were saving money for this year. It was shared that we had already bought some of the other items on the teachers' wish list from earlier in the year. This was the only large item that was requested that was not already taken care of, so the Treasurer put it forward for voting.
 - **Voted:** all in favour. Amanda will get official quote so we can order it before the summer ends so we can have it ready for use for approx. middle of term 1.

5.4. Hot Lunch Coordinator: Anthea Publow

- July 12th – Little Caesar's. Most successful hot lunch all year!
- Will not do Brownie's again or Mexican. Sushi was good, pizza always good, and open to trying more ideas with the new Squad. May try Subway again if they return our calls.

5.5. DPAC: Marlene McCaffrey

June meeting had the DPAC elections. If anyone is interested in going to these DPAC meetings, they are the last Thursday of the month.

5.6. Fundraising Coordinator: Amanda Griffin

- Top 3 for the year were Entertainment Books (not doing next year – voted down); Dairy Queen / Dominos Pizza's cards (can't do Domino's next year but will do DQ); Neufeld's. Dance was also quite successful.
- Used book sale starts on July 15th. Need more books.
- There was much discussion about the online portal and if we could change vendors. We already paid for next year and went through the reasons why we selected the current one, despite their poor website functionality. We agreed we need to leave as is for now. The other system is more expensive and is not open through July, so we would need to factor that into consideration.

Special thanks and best wishes from the PAC to Jennifer Fuhrman in her new role/school. You will be missed!

Meeting closed at 8:19pm

Next meeting will be Wednesday September 18th at 7:00pm in the Library

HAVE A GREAT SUMMER!!!